

Priorslee Shadow Parish Council

DRAFT MINUTES – INAUGRAL MEETING

Tuesday 15th September 2026 at 6pm, The Gower, St. Georges

Present: Cllrs: Rob Cadman, Jane Little, Gurdip Singh, Paul Thomas, Rachel Tyrrell

In Attendance: Carol Binnington (Locum Parish Clerk, St. Georges & Priorslee) and Lee Jakeman (Locum Parish Clerk, Donnington & Muxton).

1. Election of Chair

Resolved that Councillor Rob Cadman is elected Chair of Priorslee Shadow Parish Council.

2. Election of vice Chair

Resolved that Councillor Paul Thomas is elected Vice-Chair of Priorslee Shadow Parish Council.

3. Apologies

None.

4. Declaration of interest

None.

5. Public Session

None.

6. Draft Standing Orders

Resolved that the draft Standing Orders be adopted, noting that where there is conflict with St. Georges & Priorslee Parish Council and the NALC model, the existing Parish Council version will be adopted.

7. Formation of Working Groups

Resolved to form the following working groups:

- Finance
- Staffing
- Governance
- Assets for the following meetings with all members to be invited to attend.

And

That all members of the Shadow Council be appointed to all working groups.

8. Clerking Arrangements

Resolved that in the interim period approval will be sought from St. Georges and Priorslee Parish council for the Locum clerk to provide five hours per month clerking support to Priorslee Shadow Parish Council.

9. Meeting Schedule

Resolved to set regular Priorslee Shadow Parish Council meetings prior to existing Parish Council meetings, from 6pm – 7pm.

Updates from Priorslee Shadow Parish Council Meetings to be a regular agenda item on St. Georges and Priorslee Parish Council Meetings agenda.

10. Communication and Publication of Information

Shadow Parish Council Meeting information to be linked to Donnington & Muxton Parish Council Website until set up of own website. Telford and Wrekin to migrate information once website set up.

11. Date of Next Meeting

29th September 2026 – Working group meeting at the Gower at 7pm.

20th October 2026 – Shadow Parish council meeting at the Gower at 6pm

Meeting closed at 6:45pm